

BOARD OF SUPERVISORS  
721 Unionville Road  
Kennett Square, PA 19348

May 1, 2023  
7:00 P.M.

1. CALL TO ORDER

Present:

Chairman McKinstry  
Vice-Chair Vannote  
Supervisor Sarro  
Supervisor Monahan  
Supervisor Matuszak (Remote)

Township Staff & Consultants:

Ryan Jennings, Township Solicitor  
Neil Lovekin, Township Manager  
Mickey Bailey, Recording Secretary  
Kevin Urbany, Police  
Peter Barsz, Treasurer

2. ANNOUNCEMENTS

- a. An Executive Session was held after the April 3rd board meeting to discuss legal and real estate matters.
- b. There will be an Executive Session after tonight's meeting to discuss legal and real estate matters.

3. REVIEW OF TREASURER'S REPORT & POSSIBLE AUTHORIZATION FOR PAYMENT OF MONTHLY BILLS

Township Treasurer, Peter Barsz, briefed the Treasurer's report. Peter has done some research on interest rates and briefed the Board on what we receive relative to our individual funds. We receive:

- a. 4.67% on our regular class funds
- b. 4.79% on our Reserve Funds and 4.97% on Prime
- c. During the month of April 2023, the total sum of interest received was \$53,000, \$45,600 was budgeted for the year.
- d. Given the current rate we expect to receive approximately \$600k in interest across all our funds.

Supervisor Sarro moved to approve the Treasurer's Report and pay the monthly bills.  
Supervisor Monahan seconded. Motion carried 5/0.

4. CONTINUING BUSINESS

- a. East Locust Lane Bridge Replacement Project – Application for Payment #01, for period ending April 13, 2023.  
Discussion and possible approval of release for payment in the amount of \$98,573.85 to Richard E. Pierson Construction Co. Request includes staging and labor. Project is on budget and on schedule.

Vice Chair Vannote motioned to approve Supervisor Sarro seconded, carried 5/0.

- b. Temporary Outdoor Activity Permit Application for the *2023 Chester County Balloon Festival*  
Discussion and possible approval of conditionally approved permit (3/6/2023) for the above event to take place on June 16-18, 2023.

- i.) Rich Schimpf briefed the board on the event mentioning that the traffic control has been paid. There is a contract in place with Longwood for emergency medical services. Committee will be in contact with the FAA 2 weeks before the event to make sure the President and Secret Service will not be flying that weekend.

No vote was required on this.

- c. Chipotle Façade – 802 East Baltimore Pike, LLC – Board Review and Comments – this item was removed from the agenda.

## 5. NEW BUSINESS

- a. *Planning Kennett Connections* – Draft Report Presentation  
Presentation by Natasha Manbeck, P.E., AICP, Senior Project Manager at McMahon, a BOWMAN Company. <https://www.kennectivity.com/planning-kennett-connections>

- i.) The intention of this short- and long-term initiative is to coordinate Kennett Borough, Kennett Township and East Marlborough Township in a partnership to evaluate potential biking and pedestrian walking and jogging paths connecting the three municipalities. Their stated vision is “Connections that allows residents and visitors of all ages and abilities to safely reach key destinations by walking and biking.”
  - ii.) Potential connections being evaluated is Route 52, Longwood, Unionville, and Kennett Square, a phased approach over time. Currently in the feasibility phase.
  - iii.) Submit public comments at the above website by 6/13/2023.
  - iv.) Resident Soren Rubin asked whether or not the effort would focus on making crosswalks safer, specifically Route 82. Resident Susan Elks commented on safety issues and some problem areas that she envisioned. Christina Norland wanted to thank East Marlborough Township for all the work they have done that contributed to this effort and Edan Radcliffe commented on effects for dog walkers.
  - v.) No vote required. Informational only.

- d. Discussion and possible award of the 2023 Summer Road Maintenance Bids, as recommended by the Municipal Cooperative of Southern Chester County on May 1, 2023, and as budgeted in the 2023 Adopted State and General Funds. There was one bid each.

- i) Paving In-Place – Award amount = Long’s Asphalt - \$409,263.30
    - (a) Vice Chair Vannote motioned to authorize and accept the above bid, Supervisor Sarro seconded, carried 5/0.

- ii) Oil & Chip – Award amount = Asphalt Industries Inc. \$139,829.10

- (a) Vice Chair Vannote motioned to authorize and accept the above bid, Supervisor Sarro seconded, carried 5/0.

6. RESOLUTION NO. 2023-21: APPOINTMENT TO THE ZONING HEARING BOARD

Discussion and possible adoption of Resolution No. 2023-21, to appoint \_\_\_\_\_ to the Township’s Zoning Hearing Board to fill the unexpired term of Gerald E. Hoover whose term expires January 1, 2027.

- a. After a brief discussion the board decided to table the discussion until they have had a chance to meet and hear from Mr. Timothy Stevens who was unable to be in attendance for tonight’s meeting.

7. ZONING HEARING BOARD APPLICATIONS

- a. Longwood Gardens, Inc. (Red Lion R.O.W.) – Variance to Add a Wireless a. Telecommunications Facility in a Historic District
  - i.) Discussion whether to take a position on the Application that seeks relief to construct a wireless telecommunications facility within the Longwood Gardens Historic District as designated in the Unionville Area Regional Comprehensive Plan. The hearing date is tentatively scheduled for Wednesday, May 17, 2023.
  - ii.) Board chose to take no position and will leave discussion and decisions to the Zoning Hearing Board.

8. TOWNSHIP DEPARTMENTS – MONTHLY REPORTS

- a. Police Department:

Kevin Urbany briefed the monthly statistics and highlights for the East Marlborough Police Department. There was a total of 196 incidents in the township, 61 of which were handled by EMPD.

- b. Township Manager, Neil Lovekin reported for Jeff Simpson on the Public Works Department.

- i) The E. Locust bridge was closed on March 27<sup>th</sup>. The new structure was set on April 19<sup>th</sup>, 2023. Expected completion in 60 days.
- ii) Mill Road bridge replacement project is scheduled to start May 15<sup>th</sup> and set the new culvert on May 23<sup>rd</sup>. Road is expected to be closed approximately 3 weeks.
- iii) PennDOT is reviewing the traffic signal programming on Baltimore Pike to help alleviate some of the backups during the widening project lane closures.
- iv) Three employees attended ESM class to be eligible for Dirt and Gravel Roads grants.
- c. Township Manager, Neil Lovekin gave a summary of activities in the Admin Department.

Apr. 6: *Human Centered Design Thinking* – Free Webinar conducted by Nancy Hess Associates

Apr. 12th: Attended Zoning Hearing Board Meeting (Email dated 4/18 with decisions)

Apr. 18th: County Managers Meeting – *Cyber Security* by Help Now! consultants

Apr. 26th: Administration Dept. *2023 Spring Cleaning Day*

Apr. 26th: **Submitted ARPA Annual Report**

Apr. 27th: *Township's Spring/Summer Newsletter* Articles Submitted

9. TOWNSHIP-WIDE ADVISORY COMMITTEE'S UPDATES

Committees to meet regarding the draft Capital Improvement Plan Worksheet for future budget years.

10. PUBLIC COMMENT (For matters not on the agenda)

- a. Shelly Minser asked for updates on the new property on Street Rd. Jeff Simpson met with the previous owner about removing the piles of debris. He reported that all piles have been removed and burn piles are discontinued.
- b. Emily Talley spoke on behalf of the Unionville Community Fair. The event has been moved to the second weekend in October. This year they are planning on bringing back the parade and are aware that they need to arrange for road closures, fire and police contracts and certificates of insurance.

11. APPROVAL OF MINUTES

Supervisor Sarro motioned to approve the April minutes, Vice Chair Vannote seconded, Carried 5/0.

12. ADJOURNMENT

Vice Chair Vannote moved to adjourn, Supervisor Sarro motioned seconded, Carried 5/0.

*Respectfully submitted,*

*Mickey Bailey, Recording Secretary*