

July 1, 2024
7:00 P.M.

BOARD OF SUPERVISORS
721 Unionville Road
Kennett Square, PA. 19348

1. CALL TO ORDER

Present:	Township Staff & Consultants:
Chair Monahan	Ryan Jennings, Township Solicitor
Vice-Chair Sosangelis	Neil Lovekin, Township Manager
Supervisor Sarro	Mickey Bailey, Recording Secretary
Supervisor Elks	Jeff Simpson, Public Works Director (absent)
Supervisor Matuszak (absent)	Robert Clarke, Police Chief
	Peter Barsz, Treasurer

2. PLEDGE OF ALLEGIANCE (Participation is Voluntary)

Chairman Monahan opened the meeting by leading the Pledge of Allegiance.

3. ANNOUNCEMENTS

- a. The Board of Supervisors held a special meeting on Thursday, June 27, 2024, to interview applicants for the vacancy on the Board of Supervisors.
- b. An Executive Session will follow tonight's meeting.

4. PUBLIC COMMENTS (For matters not on the agenda)

None

5. APPOINTMENT OF SUPERVISOR TO FILL UNEXPIRED TERM UNTIL JANUARY 2, 2026

Nomination for appointment, followed by voting of the supervisors.

- a. Supervisor Elks nominated John Auger to fill the vacancy and remaining term of Supervisor Eric Matuszak. Supervisor Sarro seconded. All Supervisors unanimously voted to bring John Auger aboard.
- b. Judge Al Iacocca was present and did the official swearing in of John Auger as East Marlborough's newest supervisor.
- c. Cuyler Walker commemorated the occasion by taking a photo of all the supervisors together.

6. REVIEW OF TREASURER'S REPORT & POSSIBLE AUTHORIZATION FOR PAYMENT OF MONTHLY BILLS

- a. Township Treasurer, Peter Barsz, BGAF, summarized his financial report by saying that township finances continue to be strong. Interest income is “fabulous”. Except for operating cash all funds have been moved to PLGIT Prime to collect maximum interest. Prime interest is currently at 5.41%
- b. Supervisor Sarro motioned to approve the treasurer’s report and pay the monthly bills. Supervisor Elks seconded the motion. Motion approved 5/0.

7. DEDICATION OF LONGWOOD PRESERVE – Kevin Holahan (not in attendance) d/b/a *Longwood Preserve, Inc.*

- a. Discussion and possible acceptance of subsequent dedication documents:
 - i. The Maintenance Agreement and Bond (\$494,623.21)
 - ii. Deed of Dedication for additional right-of-way of Schoolhouse Road
 - iii. Deed of Dedication for Preserve Lane, Cascade Way, Fountain Trail, and Connector Stub
 - iv. Grant of Dedication for sewer pump station easement, and 30’ wide emergency access easement
- b. Township Solicitor Ryan Jennings presented this topic and documents for the Board. He recommended approval for dedication stating that all money owed the township has been paid.
- c. Vice Chair Sosangelis motioned to approve the dedication of Longwood Preserve, Supervisor Sarro seconded, motion carried 5/0.

8. RESOLUTION 2024-28: RATIFYING AND CONFIRMING THE ACCEPTANCE OF DEDICATION OF CERTAIN ROAD RIGHTS-OF-WAY IN LONGWOOD PRESERVE

- a. Discussion and possible adoption of Resolution 2024-28, accepting the road rights-of-way as set forth in the Deed of Dedication of Road Rights-of-Way of Preserve Lane, Cascade Way, Fountain Trail, Connector Stub, and additional right-of-way of Schoolhouse Road as public roads within East Marlborough Township, together with all sanitary sewer water and storm sewer infrastructure within the rights-of-way.
- b. Township Solicitor Jennings discussed and recommended adoption of this resolution.
- c. Vice Chair Sosangelis motioned to adopt Resolution 2027-28, Supervisor Sarro seconded, carried 5/0.

9. RESOLUTION NO. 2024-29: ADOPTION OF NEIGHBORHOOD TRAFFIC CALMING POLICY

- a. Discussion and possible adoption of Resolution No. 2024-29 to adopt a policy that’s purpose is to address residents’ concerns about aggressive driving on East Marlborough Township-owned residential streets.
- b. Vice Chair Sosangelis motioned to approve Resolution 2024-29 with edits. Supervisor Sarro seconded, carried 5/0.

10. CONTINUING BUSINESS

- a. Draft On-Lot Sewage Disposal Ordinance – Authorization to Advertise for Public Inspection

Discussion and possible authorization for advertisement of the draft ordinance for public inspection, prior to the Board of Supervisors' possible adoption at the August 5, 2024, meeting.

b. Supervisor Elks motioned to authorize the advertisement of this ordinance. Supervisor Sarro seconded, carried 5/0.

11. NEW BUSINESS

Acceptance of Thomas Simperts' Resignation from the Zoning Hearing Board, Term Expiration of January 1, 2029.

i. Discussion and acceptance of the resignation of Thomas Simperts from the Zoning Hearing Board. Township Manager to advertise the vacancy in the local news publication, *The Daily Local* and on the Township's website.

ii. Chair Monahan thanked Mr. Simperts for all his years of service. Township Manager, Neil Lovekin, addressed the Board with two options: either advertise the vacant position or appoint one of the alternates. After a small discussion the majority of the board felt that choosing one of the alternates that have already been serving on the Zoning Hearing Board was the best option. The Board will schedule interviews in August.

b. Police Operations – Possible Addition of a Motorcycle Detail

i. Discussion and possible authorization for the Township Police Department to add a motorcycle detail to its weekday Operations, and to update the Police Department Manual as necessary.

ii. Chief Clark explained that part-time Officer Brian Sheller was given his Police motorcycle when he retired from the Parksburg Police department. Officer Sheller would be the only officer to be road certified on this motorcycle.

iii. After a short discussion the Board decided to table this discussion to the advisory committees.

12. ZONING HEARING BOARD APPLICATION

No new applications

13. TOWNSHIP DEPARTMENTS – MONTHLY REPORTS

a. Police Department

i. Since the Department was away at training for the last board meeting Chief Clark presented that during the month of May there were 224 reported incidents, 105 were handled by EMTD. The busiest day was Tuesday.

ii. For the month of June 229 incidents were reported, 100 of which were handled by EMTD. Busiest day was Thursday

iii. All officers qualified on firearms

iv. A speed board is to be delivered

- v. For the Balloon Festival there were only minor incidents. At the Lacrosse tournament there were no reported incidents.

b. Public Works

i. Neil Lovekin, Township Manager gave an update for Jeff Simpson

- The 2023 Peterbilt is tentatively scheduled to go to the upfitter in late 2024.
- The vacant position has been filled as of 7/1/24 by Christopher Miller from Landenberg. He is currently a full-time mechanic, and we will be working with him to obtain a CDL license in the next 6 months.
- The contract has been awarded and is currently waiting for schedule to address the loose stones from the seal cot patches in Wiltshire.
- Replaced 3 storm pipes on Schoolhouse Road and installed 2 new inlet boxes to eliminate drop offs on the side of the road for the pipes.
- Responded to numerous trees down from a couple of fast moving storms.
- The paving projects on Valley Road and Schoolhouse Road started on 6/25/2024 and are scheduled to be completed on or about 7/8/2024.
- A storm related power surge damaged the HVAC system at the Post Office and was repaired.
- The sewer pumper truck tank has been repaired.
- 3 Employee/first responders assisted at the Red Sombrero fire on 5/28/2024
- The battery Backup system failed at Bayard Road and Rt. 1, currently waiting for a repair quote.

c. Township Manager, Neil Lovekin briefed that the admin staff has been looking for other financial software options.

14. TOWNSHIP ADVISORY COMMITTEES' UPDATES

New Supervisor John Auger will be added to the Community Development Committee.

15. PUBLIC COMMENT (For matters not on the agenda)

16. APPROVAL OF MEETING MINUTES

Supervisor Sarro made the motion to approve the minutes from the June 2024 meeting. Vice Chair Sosangelis seconded. Supervisor Auger abstained since he recently joined the Board and was not at the June meeting. Carried 4/0.

17. ADJOURNMENT

*Respectfully submitted,
Mickey Bailey, Recording Secretary*