

BOARD OF SUPERVISORS
721 Unionville Road
Kennett Square, PA 19348

January 5, 2026
7:00 P.M.

1. CALL TO ORDER

Present:

Chair Sosangelis
Supervisor Chance
Supervisor Manning
Supervisor Elks
Supervisor Peuquet

Township Staff & Consultants:

Ryan Jennings, Township Solicitor
Neil Lovekin, Township Manager
Mickey Bailey, Recording Secretary
Jeff Simpson, Public Works Director
Robert Clarke, Police Chief
Amanda Gattuso, Treasurer

2. PLEDGE OF ALLEGIANCE (Participation is Voluntary)

Acting Chair Sosangelis opened the meeting by leading the Pledge of Allegiance.

3. ELECTION OF OFFICERS

- a. Chair: Supervisor Chance made a motion to elect Ellen Sosangelis as Chair. Supervisor Manning seconded Motion carried 5-0.
- b. Vice Chair: Chair Sosangelis motioned to nominate Supervisor Elks as Vice Chair, Chair Chance seconded, carried 5-0.

4. APPOINTMENTS (MADE BY A SINGLE MOTION)

Chair Sosangelis opened the discussion and turned it over to Township Manager Neil Lovekin to explain that the following-named positions would be motioned and approved by a single vote.

Chair Sosangelis made a motion to approve the following (A-U) to continue in their respective positions. Supervisor Manning seconded. Motion carried 5-0.

- a. Township Manager & Secretary – Neil Lovekin
Present Bond effective until 1/5/2027 set at \$2 Mil
- b. Township Treasurer – Amanda Gattuso
Present Bond effective until 1/5/2027 set at \$2 Mil
- c. Public Works Director/Roadmaster – Jeffrey Simpson
- d. Police Chief – Robert C. Clarke, Jr., R.N.
- e. Emergency Management Coordinator – Robert C. Clarke, Jr., R.N.

- f. Building Inspector – United Inspection Agency, Inc.
- g. Codes Official & Zoning Officer – Charlie Shock
- h. Solicitor – Unruh, Turner, Burke & Frees
- i. Municipal Sewer Liens Solicitor – Buckley Brion McGuire & Morris
- j. Tax Collector/Sewer User Fees – Berkheimer Tax Innovations, Inc.
- k. Local Services Tax Collector – Keystone Collections Group
- l. Township (Civil) Engineer – VanDemark & Lynch, Inc.
- m. Township Wastewater Engineer – Herbert, Rowland, & Grubic, Inc.
- n. Landscape Architect Consultant – RGS Associates
- o. Traffic Planning Engineer –Herbert, Rowland, & Grubic, Inc. and Traffic Planning & Design
- p. Registered Elector – Mary Ann Gorko
- q. Kennett Public Library Representatives – Margaret Egli and Corrine Raphael Sweeney
- r. Fire Marshal – United Inspection Agency, Inc.
- s. Assistant Fire Marshal – Robert C. Clarke, Jr., R.N.
- t. Open Records Officer for Administration – Neil Lovekin
- u. Open Records Officer for Police – Robert C. Clarke, Jr., R.N.

5. APPOINTMENT OF JONATHAN DAVID PERSE AS CHAIR OF THE ENVIRONMENTAL ADVISORY COUNCIL

- a. Chair Sosangelis motioned to appoint Johathan David Perse as Chair of the Environmental Advisory Council, Supervisor Chance seconded, carried 5-0.
- b. Chair Sosangelis asked Township Manager Neil Lovekin to address the resolutions that will be motioned and approved by a single vote with the exception of numbers 10,12,13 and 20

6. RESOLUTION 2026-01: PLANNING COMMISSION APPOINTMENTS AND AFFIRMATIONS

- a. Chair Sosangelis motioned to approve the current appointments, Supervisor Chance seconded, carried 5-0.

7. RESOLUTION 2026-02: HISTORICAL COMMISSION APPOINTMENTS AND AFFIRMATIONS

- a. Chair Sosangelis motioned to approve the current appointments as drafted, Supervisor Chance seconded, carried 5-0.
- b. John Rosecrans asked why one person was removed from the Historical Commission without asking the Chair.
- c. Supervisor Chance responded that the board felt the commission should be going in a slightly different direction.
- d. Supervisor Manning added that the resolution would be appointing 6 of the 7 members of the commission and suggested that the board would be monitoring and supporting in whatever way they can.

8. RESOLUTION 2026-03: HISTORICAL ARCHITECTURAL REVIEW BOARD APPOINTMENTS AND AFFIRMATIONS

- a. John Rosecrans pointed out that Marcy Gaynor Fenza has been gone for some time. She has been replaced by Shannon Przywara
- b. Chair Sosangelis moved to approve Resolution 2026-03 with correction. Supervisor Manning seconded, carried 5-0.

9. RESOLUTION 2026-04: ENVIRONMENTAL ADVISORY COUNCIL APPOINTMENTS AND AFFIRMATIONS (TABLED TO REGULAR MEETING)

- a. Township Manager Neil Lovekin brought the discussion back to bringing some of the resolutions a singular vote. Resolutions 9, 11, 14-19 and 21 will be “lumped” together.
- b. Chair Sosangelis moved to approve Resolutions 9, 11, 14-19 and 21. Supervisor Peuquet seconded, carried 5/0.

10. RESOLUTION 2026-05: UNIONVILLE AREA REGIONAL PLANNING COMMISSION APPOINTMENTS AND AFFIRMATIONS

- a. Supervisor Elks volunteered to accept the role of Representative to the Unionville Area Regional Planning Commission.
- b. Chair Sosangelis moved to approve Jake Elks to the role of Representative to the Unionville Area Regional Planning Commission. Supervisor Manning seconded, carried 5/0.

11. **RESOLUTION 2026-06: ZONING HEARING BOARD APPOINTMENTS AND AFFIRMATIONS**
12. **RESOLUTION 2026-07: KENNETT FIRE & EMS REGIONAL COMMISSION APPOINTMENTS**
 - a. Chair Sosangelis nominated Supervisor Jim Chance to serve the one-year term as a voting member from East Marlborough Township. Supervisor Elks seconded, carried 5/0.
13. **RESOLUTION 2026-08: PSATS DELEGATE APPOINTMENTS**
 - a. Township Manager Neil Lovekin explained that this is an annual appointment to the PSATS annual conference in Hershey, Pa., the third week of April.
 - b. Chair Sosangelis volunteered to be the delegate again for 2026 with Supervisor Manning being an alternate.
 - c. Supervisor Peuquet nominated Chair Sosangelis to be the PSATS voting delegate, Supervisor Chance seconded, carried 5/0.
14. **RESOLUTION 2026-09: BUILDING CODE APPEALS BOARD APPOINTMENTS AND AFFIRMATIONS**
15. **RESOLUTION 2026-10: DESIGNATING EMERGENCY SERVICE PROVIDERS**
16. **RESOLUTION 2026-11: TOWNSHIP FUND DEPOSITORIES & CHECK SIGNERS**
17. **RESOLUTION 2026-12: OFFICE OF TOWNSHIP MANAGER COMPENSATION**
18. **RESOLUTION 2026-13: TOWNSHIP MEETINGS SCHEDULE**
19. **RESOLUTION 2026-14: CERTIFIED PUBLIC ACCOUNTANT APPOINTMENT**
20. **RESOLUTION 2026-15: APPOINTMENT OF NON-VOTING DELEGATES TO THE CHESTER COUNTY TAX COLLECTION COMMITTEE**
 - a. Township Manager Neil Lovekin explained that Act 32 outlines the voting and non-voting delegates to the tax collection committee. Since we are not an earned income tax collector, we therefore have a non-voting right to have delegates present. Neil would be primary as has he has done in prior years then he needs a first and second alternate.
 - b. Supervisors Manning and Peuquet volunteered.

- c. Chair Sosangelis moved to approve and adopt Resolution 2026-15 identifying Neil Lovekin as the primary delegate with Supervisors Manning and Peuquet as alternates, Supervisor Elks seconded, carried 5/0.

21. RESOLUTION 2026-16: DESIGNATING THE DEPOSITORIES FOR THE TOWNSHIP

22. PUBLIC COMMENT

- a. Beth Chance asked if openings on any of the committees are advertised. Answer, Yes in the paper and on line on the website.

23. ADJOURNMENT

7:20pm

Regular meeting of the Board of Supervisors commenced immediately after close of this meeting.

Respectfully submitted,

Mickey Bailey, Recording Secretary