

1. January 5, 2026

7:00 P.M.

BOARD OF SUPERVISORS
REGULAR MEETING
721 Unionville Road
Kennett Square, PA. 19348

Present:

Chair Sosangelis
Vice Chair Elks
Supervisor Chance
Supervisor Manning
Supervisor Peuquet

Township Staff & Consultants:

Ryan Jennings, Township Solicitor
Neil Lovekin, Township Manager
Mickey Bailey, Recording Secretary
Jeff Simpson, Public Works Director
Robert Clarke, Police Chief
Amanda Gattuso, Treasurer

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ANNOUNCEMENTS**
 - a. Chair Sosangelis' s statement: "Community" is defined as a feeling of fellowship with others, as a result of sharing common attitudes, interests, and goals. That sense of purpose and belonging inspires, motivates us, and guides our desire to make a difference. As we begin 2026, I encourage all of us to embrace the coming year with enthusiasm, determination, and a renewed sense of purpose.
 - b. The Board of Supervisors' next monthly meeting will be held on Wednesday, February 11, 2026.
4. **TREASURER REPORT & CONSIDERATION FOR PAYMENT OF MONTHLY BILLS**
 - a. Mickey Bailey gave the Treasurer's report this month, highlighting the budget vs actual figures.
 - b. Chair Sosangelis motioned to approve the Treasurer's report and monthly bills. Supervisor Peuquet seconded, carried 5/0.
5. **ENCLAVE AT LONGWOOD PRESERVE (MONTCHANIN BUILDERS) – ESCROW RELEASE NO. 6**

Discussion and possible approval to release \$40,705.40, as recommended in the latest Township Engineer's review letter, dated December 30, 2025. Overall project completion is approximately 26%.

- a. Lisa Donlon from VanDemark and Lynch briefed that the project is now approximately 26% complete. They have received a request from the developer to release \$81,818 in escrow funds. They are recommending a release of \$40,705.40, citing some sanitary structures and piping have not yet been installed.
- b. Chair Sosangelis motioned to recommend the release of \$40,705.40 in escrow funding, Supervisor Elks seconded, carried 5/0.

6. RESOLUTION 2026-17: ESTABLISHING A LIAISON POLICY FOR VOLUNTEER COMMITTEES

Discussion and possible adoption of Resolution NO. 2026-17, adopting and establishing a policy for boards of supervisors' liaisons to the township's commissions, boards, and councils.

- a. This resolution establishes a liaison policy for the board of supervisors to the township's commissions, boards and councils. The breakdown is as follows:
 - i. Supervisor Chance – Historic Committee
 - ii. Supervisor Elks – HARB
 - iii. Supervisor Peuquet – Planning Commission
 - iv. Supervisor Manning – Zoning Hearing Board
 - v. Chair Sosangelis – Environmental Advisory Council
- b. Chair Sosangelis moved to approve Resolution 2026-17, Supervisor Peuquet seconded, carried 5/0.

7. NEW BUSINESS

- a. No new business.

8. CONTINUING BUSINESS

- a. Kennett Fire & Emergency Services Regional Commission – Monthly Update
Discussion and update of the regional commission's financial activities.
- b. Supervisor Chance had nothing to report. Supervisor Peuquet reported that the commission has a new financial reporting structure. They expect to begin release reports quarterly.

9. ZONING HEARING BOARD APPLICATIONS

- a. No new applications.

10. TOWNSHIP ADVISORY COMMITTEES' UPDATES

- a. Discussion and assignment of supervisors to the advisory committees and designating the meeting schedule.
 - i. Supervisor Chance – Health and Safety
 - ii. Supervisor Peuquet – Health and Safety and Organizational Sustainability
 - iii. Cuyler Walker – Health and Safety
 - iv. Supervisor Elks – Community Development
 - v. Supervisor Manning - Community Development
 - vi. Chair Sosangelis – Organizational Sustainability

11. PUBLIC COMMENT (For matters not on the agenda)

12. TOWNSHIP DEPARTMENTS – MONTHLY REPORTS

a. Public Works – Jeff Simpson

- Met with consultants and contractors to design and install streambank stabilization on N Mill Road north of Wollaston Road where the stream is eroding the bank close to the road.
- PennDOT is still working on some issues with the timing of the new traffic signals on Rt. 1.
- The Enclave sewer line installation on Walnut Road temporary trench patch was restored with hot mix base and binder for the winter. The road will be milled and overlaid with final paving in the spring because they missed the window of paving season.
- The Longwood Preserve HOA wasn't aware that the loop roads were not dedicated and maintained by the Township. The loops are similar to Traditions At Longwood.
- One of the salt trucks hit a parked car in front of 7 Radnor Lane during the ice storm on 12/27/2025 and caused front end damage to the car. The truck did not suffer any damage and no injuries. The insurance company has been notified.
- The crew removed a downed tree from the road at 721 Beversrede Trail after hours on Friday 12/19/2025 and the resident is very upset that we haven't cleaned it up yet. She feels it is the Township's responsibility to clean it up and wants to file a complaint, so she was advised to appear at the next Supervisor's meeting.

b. Chief Clarke – Police Report

- i. Dealing with complaints about Route #1
- ii. New computer installed Dec 11th
- iii. All officers recertified by Municipal Police Officers Education Training Commission
- iv. PD admin assistant Daniele Wittaker also has 10 years working at East Marlborough and will receive a certificate and small token of appreciation
- v. During the month of December there were 240 reported issues, 87 of which were handled by EMTPD. The total for 2025 was 2,648 (911) calls, 1007 answered by EMTPD

- c. Township Manager Neil Lovekin introduced our newest employee Amanda Gattuso who will be acting as our Chief Financial Officer and new Treasurer.

13. APPROVAL OF MEETING MINUTES

- a. Supervisor Peuquet moved to approve the minutes from December's meeting, Supervisor Elks seconded, Supervisor Manning abstained carried 4/0.

14. ADJOURNMENT

7:55pm

*Respectfully submitted,
Mickey Bailey, Recording Secretary*