

## AGENDA

**REORGANIZATION MEETING  
BOARD OF SUPERVISORS  
EAST MARLBOROUGH TOWNSHIP**

**January 2, 2024  
7:00 P.M.**

Meeting held at the Municipal Building, 721 Unionville Road, Kennett Square, PA 19348  
Meeting will be broadcasted via the GoToMeeting platform. Online participation details on website  
([www.eastmarlborough.org](http://www.eastmarlborough.org))

**1. CALL TO ORDER**

**2. OATH OF OFFICE**

- a. Ellen L. Sosangelis, Supervisor
- b. Jake C. Elks, Supervisor

**3. ELECTION OF OFFICERS**

- c. Chair
- d. Vice-Chair

**4. DISCUSSION OF REESTABLISHING THE PLEDGE OF ALLEGIANCE**

**5. APPOINTMENTS (MAY BE MADE BY SINGLE MOTION)**

- a. Township Manager & Secretary – Neil Lovekin
  - Present Bond effective until 10/21/2024 set at \$5 Mil
- b. Township Treasurer – Peter Barsz
  - Present Bond effective until 6/06/2024 set at \$5 Mil
- c. Public Works Director/Roadmaster – Jeffrey Simpson
- d. Police Chief – Robert C. Clarke, Jr.
- e. Emergency Management Coordinator – Robert C. Clarke, Jr.
- f. Building Inspector – United Inspection Agency, Inc.
- g. Codes Official & Zoning Officer – Charlie Shock
- h. Solicitor – Unruh, Turner, Burke & Frees
- i. Tax Collector/Sewer User Fees – Berkheimer Tax Innovations, Inc.
- j. Local Services Tax Collector – Keystone Collections Group
- k. Township Engineer – VanDemark & Lynch, Inc.
- l. Township Wastewater Engineer – Herbert, Rowland, & Grubic, Inc.
- m. Landscape Architect Consultant – Glackin, Thomas and Panzak, Inc.
- n. Traffic Planning Engineer – Herbert, Rowland, & Grubic, Inc.
- o. Registered Elector – Mary Ann Gorko
- p. Kennett Public Library Representatives – Margaret Egli and Corrine Raphael Sweeney
- q. Fire Marshal – United Inspection Agency, Inc.
- r. Assistant Fire Marshal – Robert C. Clarke, Jr.
- s. Open Records Officer for Administration – Neil Lovekin
- t. Open Records Officer for Police – Robert C. Clarke, Jr.

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- 6. APPOINT OF JONATHAN DAVID PERSE AS CHAIR OF THE ENVIRONMENTAL ADVISORY COUNCIL**
- 7. RESOLUTION 2024-01: PLANNING COMMISSION APPOINTMENTS AND AFFIRMATIONS**
- 8. RESOLUTION 2024-02: HISTORICAL COMMISSION APPOINTMENTS AND AFFIRMATIONS**
- 9. RESOLUTION 2024-03: HISTORIC ARCHITECTURAL REVIEW BOARD APPOINTMENTS AND AFFIRMATIONS**
- 10. RESOLUTION 2024-04: ENVIRONMENTAL ADVISORY COUNCIL APPOINTMENTS AND AFFIRMATIONS**
- 11. RESOLUTION 2024-05: UNIONVILLE AREA REGIONAL PLANNING COMMISSION APPOINTMENTS AND AFFIRMATIONS**
- 12. RESOLUTION 2024-06: ZONING HEARING BOARD APPOINTMENTS AND AFFIRMATIONS**
- 13. RESOLUTION 2024-07: KENNETT FIRE & EMS REGIONAL COMMISSION APPOINTMENTS**
- 14. RESOLUTION 2024-08: PSATS DELEGATE APPOINTMENTS**
- 15. RESOLUTION 2024-09: BUILDING CODE APPEALS BOARD APPOINTMENTS AND AFFIRMATIONS**
- 16. RESOLUTION 2024-10: DESIGNATING EMERGENCY SERVICE PROVIDERS**
- 17. RESOLUTION 2024-11: TOWNSHIP FUND DEPOSITORIES & CHECK SIGNERS**
- 18. RESOLUTION 2024-12: OFFICE OF TOWNSHIP MANAGER COMPENSATION**
- 19. RESOLUTION 2024-13: TOWNSHIP MEETINGS SCHEDULE**
- 20. RESOLUTION 2024-14: CERTIFIED PUBLIC ACCOUNTANT APPOINTMENT**
- 21. PUBLIC COMMENT**
- 22. ADJOURNMENT**

**REGULAR MEETING OF THE BOARD OF SUPERVISORS TO  
COMMENCE IMMEDIATELY AFTERWARDS**