

## **AGENDA**

### **REORGANIZATION MEETING BOARD OF SUPERVISORS EAST MARLBOROUGH TOWNSHIP**

**January 3, 2022  
7:00 P.M.**

Meeting held at the Municipal Building, 721 Unionville Road, Kennett Square, PA 19348  
Meeting will be broadcasted via the GoToMeeting platform. Online participation details on website  
([www.eastmarlborough.org](http://www.eastmarlborough.org))

#### **1. CALL TO ORDER**

#### **2. ELECTION OF OFFICERS**

- a. Chair
- b. Vice-Chair

#### **3. APPOINTMENTS**

- a. Township Manager & Secretary – Neil Lovekin
  - Present Bond effective until 10/21/2022
- b. Township Treasurer & Assistant Secretary – Hannah Christopher
  - Set the Treasurer's Bond
- c. Public Works Director/Roadmaster – Jeffrey Simpson
- d. Police Chief – Robert Clarke, Jr.
- e. Emergency Management Coordinator – Robert Clarke, Jr.
- f. Building Inspector – United Inspection Agency, Inc.
- g. Codes & Zoning Enforcement Officer – Charlie Shock
- h. Solicitor – Unruh, Turner, Burke & Frees
- i. Tax Collector – Berkheimer Associates
- j. Local Services Tax Collector – Keystone Collections Group
- k. Township Engineer – VanDemark & Lynch, Inc.
- l. Township Wastewater Engineer – AECOM, Inc.
- m. Landscape Architect Consultant – Glackin, Thomas and Panzak, Inc.
- n. Traffic Planning Engineer – Traffic Planning and Design
- o. Registered Elector – Jeffrey Grooves
- p. Library Representatives – Tom Swett and Margaret Egli
- q. Fire Marshal – United Inspection Agency, Inc.
- r. Assistant Fire Marshal – Robert C. Clarke, Jr.
- s. Open Records Officer for Administration – Hannah Christopher
- t. Deputy Open Records Officer for Administration – Neil Lovekin
- u. Open Records Officer for Police – Robert C. Clarke, Jr.

#### **4. RESOLUTION NO. 2022-01: PLANNING COMMISSION APPOINTMENTS (MOVED TO REGULAR MEETING DUE TO NEW APPOINTMENT)**

#### **5. RESOLUTION NO. 2022-02: HISTORIC COMMISSION APPOINTMENTS**

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- 6. RESOLUTION NO. 2022-03: HISTORICAL ARCHITECTURAL REVIEW BOARD APPOINTMENTS (MOVED TO REGULAR MEETING DUE TO RESIGNATIONS)**
- 7. RESOLUTION NO. 2022-04: ENVIRONMENTAL ADVISORY COUNCIL APPOINTMENTS**
- 8. RESOLUTION NO. 2022-05: UNIONVILLE AREA REGIONAL PLANNING COMMISSION APPOINTMENTS**
- 9. RESOLUTION NO. 2022-06: ZONING HEARING BOARD APPOINTMENTS**
- 10. RESOLUTION NO. 2022-07: KENNETT FIRE & EMS REGIONAL COMMISSION APPOINTMENTS**
- 11. RESOLUTION NO. 2022-08: PSATS DELEGATE APPOINTMENTS**
- 12. RESOLUTION NO. 2022-09: BUILDING CODE APPEALS BOARD APPOINTMENTS**
- 13. RESOLUTION NO. 2022-10: DESIGNATING EMERGENCY SERVICE PROVIDERS**
- 14. RESOLUTION NO. 2022-11: TOWNSHIP FUND DEPOSITORIES & CHECK SIGNERS**
- 15. RESOLUTION NO. 2022-12: OFFICE OF TOWNSHIP MANAGER COMPENSATION**
- 16. RESOLUTION NO. 2022-13: TOWNSHIP MEETINGS SCHEDULE**
- 17. PUBLIC COMMENT**
- 18. ADJOURNMENT**

**REGULAR MEETING OF THE BOARD OF SUPERVISORS TO  
COMMENCE IMMEDIATELY AFTERWARDS**