

Meeting held at the Municipal Building, 721 Unionville Road, Kennett Square, PA 19348
Meeting will be broadcasted via the GoToMeeting platform. Online participation details on website (www.eastmarlborough.org)
Agenda Deadline is 12:00 p.m. the Wednesday prior to the meeting.

1. CALL TO ORDER

2. ANNOUNCEMENTS

- Executive Session was held on October 2, 2023, to discuss legal and personnel matters.

3. TREASURER’S REPORT & CONSIDERATION FOR PAYMENT OF MONTHLY BILLS

4. CONTINUING BUSINESS

- a. Unionville-Chadds Ford School District – Athletic Fields, Escrow Release No. 10
Discussion and possible approval of escrow release #10 in the amount of \$58,991.98, per the Township Engineer’s Review Letter, dated October 31, 2023.
- b. Villages at Northridge – Escrow Releases, Phases 1a/b, 2, & 3
Discussion and possible approval of escrow releases #31 (Phase 1a/b - \$19,912.80), #19 (Phase 2 - \$7,632.00), and #13 (Phase 3 - \$16,349.06) in the total amount of \$43,893.86, per the Township Engineer’s Review Letter, dated October 31, 2023.
- c. Longwood Preserve – Escrow Release No. 11 for Phase 2
Discussion and possible approval of escrow release #11 in the amount of \$307,525.71, per the Township Engineer’s Review Letter, dated November 1, 2023.
- d. Longwood Preserve – Closeout Discussion
Discussion of the riparian buffer field visit by the Planning Commission and its outcome.
- e. East Locust Lane Bridge Replacement Project – Application for Payment #05, for period ending October 11, 2023.
Discussion and possible approval of release for payment in the amount of \$90,963.79 to Richard E. Pierson Construction Co.

\$871,973.60	Original Contract Amount
- \$30,001.15	Change Orders (3)
\$841,972.45	Revised Contract Amount
<u>\$751,008.66</u>	<u>Prior Approved Payments</u>
\$0.00	Contract Remaining, Including Retainage

5. PROPOSED PRELIMINARY 2024 BUDGET

Discussion and possible approval of the Preliminary 2024 Budget, and authorization to advertise the Preliminary 2024 Budget, prior to possible adoption at the December 4, 2023, meeting.

6. NEW BUSINESS

- a. Tree Maintenance in the Right-of-Way: Drafting of an Ordinance
Discussion and possible authorization for the Township Solicitor to draft an ordinance to better ensure the safety of the residents and to prevent the dangers caused by diseased or dangerous trees to the health, safety, and welfare of the public, or the right of the public to the unobstructed use of public roads or property.
- b. Advertisement of Certified Auditors for 2023 Township Audit
Discussion and possible authorization to advertise the proposed appointment of BBD, LLP, Certified Auditors for the 2023 Township Audit in the amount of \$7,300.00, to be resolved on January 2, 2024.
- c. Authorization to Execute the 5-Year Full-Service Agreement with the Brandywine Valley SPCA
Discussion and possible authorization for the Township Manager to execute the 5-year contract with the SPCA.
- d. Approval of the 2024 Salt Bid Award
Discussion and possible authorization to award the 2024 Salt Bid to Morton Salt, Inc. of Chicago, IL for 1,000 tons of rock salt, in the amount of \$79,900.00 (\$79.90/ton) as duly solicited and recommended by the Municipal Cooperative of Southern Chester County.

- e. **Acceptance of Josh Farkas's Resignation and Authorization to Advertise Vacancy on the Environmental Advisory Council**
Discussion of resignation and possible authorization for the Township Manager to advertise the vacancy in the *Daily Local* and on the Township's website.
- f. **Presentation of Draft *Energy Transition Plan* for the Township**
Andy Jenkins and Tim Cahill of the Township's Environmental Advisory Council to present the draft *Energy Transition Plan*, whereby the Board of Supervisors (per Resolution 2020-32) have expressed a desire to implement quantitative goals of transiting to 100% clean, greenhouse-gas (GHG)-free electricity by 2035, and 100% clean, GHG-free energy for heat and transportation by 2040.
- g. **Draft *Resident Survey on Single-Use Plastic Bags***
Discussion and possible approval of the draft survey to be posted on the Township's website with a link to the survey.
- h. **Presentation of *Certified Local Government Evaluation* – PA State Historic Preservation Office**
The evaluation and accompanying recommendations intended to bring the Township's historic preservation program into compliance with CLG program standards, update policies and processes to align with best practices, and improve the Township's ability to administer its program.

7. ZONING HEARING BOARD APPLICATIONS

- a. **741 Meadowbank Road – Variances to Construct New In-Ground Pool & Patio**
Discussion of whether to take a position on the Application that seeks variances for allowable lot coverage (i.e., 31.78% as opposed to 25% allowed) and setbacks (i.e., 15 ft. as opposed to 25 ft. allowed). The hearing date is scheduled for Wednesday, November 15, 2023, at 7:00 p.m.
- b. **532 Walnut Road – Variances Related to Proposed Townhome Community**
Discussion of whether to take a position on the Application that seeks variances to 1) Permit the secondary emergency access width to have a right-of-way width less than 40 feet and a minimum all-weather surface cartway width less than 20 feet, and 2) Permission to remove 5 specimen trees of the 28 identified within the area of disturbance. The hearing date is to be determined.

8. TOWNSHIP DEPARTMENTS – MONTHLY REPORTS

9. TOWNSHIP ADVISORY COMMITTEES' UPDATES

Committees met in October to review draft 2024 Budget.

10. PUBLIC COMMENT (For matters not on the agenda)

11. APPROVAL OF MEETING MINUTES

12. ADJOURNMENT